

# Stephen Foster Elementary Charter School

## Charter Board Meeting Minutes for Subcommittee Work



**Date:** December 14, 2021 **Time:** 6:00 pm **Location:** Virtual Meeting

### Mission

Stephen Foster Elementary Charter School creates partnerships among students, staff, parents and community members to serve a diverse population of learners comprised of neighborhood and open enrolled students in grades PK-6.

### Vision

Stephen Foster Elementary Charter School develops independent learners who: honor diversity; show respect for themselves, others, and the environment; and seek to use their unique strengths to lead efforts to improve the world around them.

Join our Zoom call with the link below:

<https://us02web.zoom.us/j/82871483643?pwd=RnFhdW8yVElObGgvUnpJVWJOUFg0QT09>

**Passcode: 290350**

Time	Topic / Discussion Item		Facilitator
6:00 pm	<b>In Attendance</b> 1. Kraig Knorr 2. Karen Noel 3. Kraig Knorr 4. Judy Baseman 5. Kristina Hansen 6. Cortney Dvorachek 7. Susie Buche 8. Tracy Groth 9. Melissa Schmidt	<b>Not In Attendance</b> 1. Tami Webb	Katie
	<b>Opening of Meeting</b> A. Welcome to New Attendees 1. Introductions 2. General information/Questions B. Tribute to Barbara Vanden Wyngaard (Grandma Bobbie), a long time staff member, volunteer, actual and 'foster' grandma to students at Foster, passed away this November. <i>A. Year in &amp; year out, "Grandma" Bobbie made cookies or handed a small candy to EVERY SINGLE KID at Foster School on holidays. Her laughter, her hugs, her special (often handmade!) gifts to teachers will linger in memory. For Knitting Club, she was our perpetual crochet consultant, as well as a cheerleader &amp; yarn donor for young fiber arts learners. She kept in touch with students long after they left the elementary building, congratulating graduates, checking in with those who struggled, rejoicing over accomplishments. She always was - &amp; will remain - unforgettable.</i>		Susie

	<p>B. Sara Wilda, Art teacher, invited all students and staff to add a tribute to memory tree to be given to the family during the memorial service.</p> <p>C. Administrator Updates</p> <ol style="list-style-type: none"> <li>1. Charter Fair January 29th, 10:00-12:00 <ol style="list-style-type: none"> <li>a. Board members invited to attend-let Karen know if you are able/willing to represent the Board</li> <li>b. Is virtual attendance an option?</li> </ol> </li> <li>2. <a href="#">Mural update</a> <ol style="list-style-type: none"> <li>a. Images have been chosen</li> <li>b. Locations have been chosen</li> </ol> </li> <li>3. <a href="#">ESSER (Elementary, Secondary Emergency Relief) funding information/video</a> <ol style="list-style-type: none"> <li>a. Unable to view during meeting due to Zoom issue</li> <li>b. Cortney Dvorachek (Reading Specialist) <ol style="list-style-type: none"> <li>i. Classroom Libraries-classrooms will get \$500 books for new classroom libraries, some left overs to add as bookroom is slimmed down</li> <li>ii. Bookroom Books (1200 new Guided Reading books for K-2, Book Club books for 3-6)</li> <li>iii. Math, ELA, Behavior support to be part of the funding</li> </ol> </li> <li>c. Summary of Input from Board regarding Funding <ol style="list-style-type: none"> <li>i. Would like to have input by mid-January <ol style="list-style-type: none"> <li>1. Agenda Item on Jan. 11th</li> </ol> </li> </ol> </li> </ol> </li> <li>4. Foster Falcon news recording (shown during meeting) <ol style="list-style-type: none"> <li>a. Video shown every other week to whole school</li> </ol> </li> </ol>	Karen
	Business Services Committee	Kraig
	Members: Kraig Knorr, Melissa Schmidt, Tami Webb	
	Business Services Committee Agenda Items A. No updates	Kraig
	Policy Review Committee	Kraig
	Members: Kraig Knorr, Katie Boegh	
	Policy Review Committee Agenda Items A. By-Law discussion follow up (recruiting and retention) <ol style="list-style-type: none"> <li>a. Can we override voting/quorum if not enough members present?</li> <li>b. Current-7 active members, By-Laws state no fewer than 8</li> </ol>	

	<ul style="list-style-type: none"> <li>c. Composition states 3 Foster, 4 parent, 1 community (1 person takes on 2 roles makes is in accordance)</li> <li>d. Actively recruiting monthly through multiple avenues</li> </ul> <p>B. Ideas to become compliant to be discussed during January meeting</p> <ul style="list-style-type: none"> <li>a. Revise the By-Laws?</li> <li>b. Suspend portions of by-laws for a time period?</li> <li>c. Appoint others to be temporary voting members?</li> <li>d. Can voting be done by proxy (electronic voting option)? <ul style="list-style-type: none"> <li>i. Seems as though, through past practice, yes</li> </ul> </li> </ul>	
	Programs and Services Committee	
	Members: Susie Buche, Tracy Groth, Cortney Dvorachek, Kraig Knorr	
	<p>Programs and Services Committee Agenda Items</p> <p>A. Kristina Hansen, Boys &amp; Girls Club Representative</p> <ul style="list-style-type: none"> <li>a. Updates and Information on Programming <ul style="list-style-type: none"> <li>i. Kristina started at Foster in July, 2021, coming from Girl Scouts</li> <li>ii. Programming Routine <ol style="list-style-type: none"> <li>1. Spaces used-Gym, Art Room, LMC, 126</li> <li>2. Attendance AM 45-50, PM 60-65</li> <li>3. Have a wait list based on staffing <ul style="list-style-type: none"> <li>a. New Program Assistant Director</li> <li>b. New Welcome Center Staff</li> </ul> </li> <li>4. Educational Programming <ul style="list-style-type: none"> <li>a. Stride Program, Computer</li> <li>b. Art</li> <li>c. STEM</li> <li>d. Outdoor/Physical Activity</li> <li>e. Smart Girls</li> <li>f. Power Hour (Homework Help) &amp; Page Turners (Reading support)</li> <li>g. Girl Scouts</li> </ul> </li> <li>5. Be Great Bucks (reward program)</li> <li>6. Focuses at this time with members <ul style="list-style-type: none"> <li>a. Impulse control</li> <li>b. Relationship building, honesty</li> <li>c. Teamwork</li> <li>d. Leadership</li> <li>e. Structure</li> </ul> </li> <li>7. Needs</li> </ol> </li> </ul> </li> </ul>	Susie

	<p>a. Looking to add staff, Foster staff in particular, for even a short time</p> <p>B. Update from Charter Council meeting (See Above)</p> <p>a. School Fair date</p> <p>b. Thoughts on using same video from last year?</p>	
	Ad Hoc Committees	
	Technology Committee	Katie
	Members: Katie Boegh, Melissa Schmidt, Susie Buche	
	<p>Technology Committee Agenda Items</p> <p>A. No updates</p>	