

Stephen Foster Elementary Charter School

Charter Board Meeting Minutes for Subcommittee Work



Date: April 12, 2022 **Time:** 5:30 pm **Location:** Foster Library & Virtual Meeting

Mission

Stephen Foster Elementary Charter School creates partnerships among students, staff, parents and community members to serve a diverse population of learners comprised of neighborhood and open enrolled students in grades PK-6.

Vision

Stephen Foster Elementary Charter School develops independent learners who: honor diversity; show respect for themselves, others, and the environment; and seek to use their unique strengths to lead efforts to improve the world around them.

Please feel welcome to meet in the Foster Library for a socially distant in person option

OR

join our Zoom call with the link below:

<https://us02web.zoom.us/j/82871483643?pwd=RnFhdW8yVElObGgvUnpJVWJOUFg0QT09>

Passcode: 290350

Time	Topic / Discussion Item	Facilitator
	Attendance: Karen Noel, Cortney, Dvorachek, Kraig Knorr, Tracy Groth, Katie Boegh, Tami Webb, Melissa Schmidt, Susie Buche	
5:30 pm	Full Board Discussion Regarding Staffing Options A. Karen reviewed the document and answered the following questions: a. Are confirmed charter applicants counted in projected enrollment? i. No. They are confirmed but not included. Staff will be making phone calls to families who are undecided. b. Are we sure we can fund this through Charter dollars? i. Yes. It can be used to fund staffing. It would be considered a contribution. c. How much is this of the current charter budget? i. It is 62% of the budget. d. What about the endowment fund (Hoffman Fund)? i. Not sure where that is sitting or what the parameters may be. Karen is not aware of the fund or it's stipulations. e. What is the target student/teacher ratio? i. Going into the beginning of the school year, K-3 is 17:1. 4-6 has no targeted number or cap. f. Is there anything in our charter about class size? i. Not at this time.	Karen

- g. What do you mean by temporary?
 - i. While enrollment numbers are soft. Karen would have to choose a primary teacher to move up to 4th grade.
- h. Does this take place in August?
 - i. No. A hire would be made presently in hopes that current projected enrollment remains constant.
- i. How many additional students would be needed before this would be a district funded position?
 - i. Karen is unsure. It is looked at as K-3 and 4-6.
- j. What is the biggest downfall of this plan?
 - i. This isn't feasible to continue this way with staffing with a downward trend of enrollment. It may be a temporary fix to a longer term problem?
- k. Do you have someone in mind that may fill that position?
 - i. Not if it is a temporary 1 year hire.
- l. Will this person remain an AASD employee after the 1 year is completed?
 - i. Yes as long as the district maintains status quo of FTE. They will have TWA (teacher without assignment) at the end of the 2022-2023 school year and would be free to enter the AASD hiring process.
- m. What is the timeline of this vote?
 - i. As soon as possible so this position can be posted and hiring process can begin. Also current staff will be told their assignment for 2022-23 after this decision has been made.
- n. Is the position posted internally?
 - i. Recent recruits that have not been assigned will be looked at as well as current AASD staff and internal applicants.
- o. How does the money move from Charter account to fund that pays salary?
 - i. Holly Burr (?) saying it would be a contribution and handled accordingly in budget.

What would be a fund raising plan to recoup funds lost?

How does that impact staff funds requests?

Who owns the Script account?

Reach out to Karen if more questions arise.

Update on [BIG EVENT](#)

Susie

	Committee Sign Up A. Charter members committed to being chair people B. Plan will be presented to staff on 4-13-2022	Katie
6:00 pm	Business Services Committee	Kraig
	Members: Kraig Knorr, Melissa Schmidt, Tami Webb	
	Business Services Committee Agenda Items A. Mission, Accomplishments, Goals a. Kraig to reach out to committee to work offline b. Rough draft ready by April 26th, 2022	
6:20 pm	Policy Review Committee	Kraig
	Members: Kraig Knorr, Katie Boegh	
	Policy Review Committee Agenda Items A. Mission, Accomplishments, Goals a. Kraig to reach out to committee to work offline b. Rough draft ready by April 26th, 2022	
6:40 pm	Programs and Services Committee	Susie
	Members: Susie Buche, Tracy Groth, Cortney Dvorachek, Kraig Knorr	
	Programs and Services Committee Agenda Items A. Mission, Accomplishments, Goals a. Susie to reach out to committee to work offline b. Rough draft ready by April 26th, 2022	
7:00 pm	Adjourn	Susie