

Stephen Foster Elementary Charter School

Charter Board Meeting Minutes



Date: September 14, 2021 **Time:** 6:00 pm **Location:** Virtual Meeting

Mission

Stephen Foster Elementary Charter School creates partnerships among students, staff, parents and community members to serve a diverse population of learners comprised of neighborhood and open enrolled students in grades PK-6.

Vision

Stephen Foster Elementary Charter School develops independent learners who: honor diversity; show respect for themselves, others, and the environment; and seek to use their unique strengths to lead efforts to improve the world around them.

Join our Zoom call with the link below:

<https://us02web.zoom.us/j/82871483643?pwd=RnFhdW8yVElObGgvUnpJVWJOUFg0QT09>

Passcode: 290350

Time	Topic / Discussion Item		Facilitator
6:00 pm 2 min	In Attendance 1. Karen Noel 2. Katie Boegh 3. Kraig Knorr 4. Cortney Dvorachek 5. Tami Webb 6. Melissa Schmidt 7. Tracy Groth	Not In Attendance 1. Susie Buche	
6:02 pm 3 min	Call to Order, Review of Last month's notes A. Changes/Additions a. No changes or clarifications		Susie/Katie
6:05 pm 10 min	Administrator Report A. Building Update a. New Staff-reduction of 5/6th grade numbers i. 4th section of 5/6th grade added using ESSER funds 1. Becca Haase filled the position as a "long term substitute" to reduce class sizes b. Mitigation strategies i. Lunchroom reopened w/assigned seating, have 2 lunches + 3 recesses ii. Classrooms can be podded for student groupings iii. Mask wearing is enforced iv. AASD Covid Dashboard is up and running c. Monday Morning Meeting-student led i. Live stream from gym every other week ii. Students prep and deliver all info		Karen

	<ul style="list-style-type: none"> iii. Ideas in the works for an 'anchor desk' d. Global leader murals <ul style="list-style-type: none"> i. Looking for painted inspirational quotes to add to the hallways by student/volunteers e. Leader in Me book study-Student Leader Advisory <ul style="list-style-type: none"> i. 4-6th graders have opportunity to participate in book study around "The Leader In Me" by Stephen Covey ii. Student Advisory Committee (after school club) will help with decision making at Foster, interviews will be conducted for members <ul style="list-style-type: none"> 1. Melissa Schmidt volunteered to sit in as a board representative B. Curricular Updates C. Assessment Updates D. Title 1 Updates E. District Updates F. Other 	
6:15 pm 10 min	<p>Business Services (<i>Budget</i>) Committee Report</p> <ul style="list-style-type: none"> A. Update on grant requests <ul style="list-style-type: none"> a. Kindergarten Snacks <ul style="list-style-type: none"> i. Approved b. Birthday Books-319.14 <ul style="list-style-type: none"> i. Approved c. Falcon Mascot Costume <ul style="list-style-type: none"> i. Approved 	Kraig
6:25 pm 10 min	<p>Programs and Services (<i>Curriculum</i>) Committee Report</p> <ul style="list-style-type: none"> A. Meeting Dates & Methods for 2021-2022 <ul style="list-style-type: none"> a. Approved B. Committee member & contact information update <ul style="list-style-type: none"> a. Please email Katie if you would like to update your committee choice or contact information 	Katie
6:35 pm 10 min	<p>Policy Review (<i>Nomination</i>) Committee Report</p> <ul style="list-style-type: none"> A. Update on bylaw vote <ul style="list-style-type: none"> a. Approved b. Will be housed in google drive, on website, hard copy B. Need to fill 2 officer positions: VP & Treasurer <ul style="list-style-type: none"> a. VP Position <ul style="list-style-type: none"> i. No one nominated at this time b. Treasurer <ul style="list-style-type: none"> i. Kraig Knorr nominated <ul style="list-style-type: none"> 1. Approved C. Building board membership 	Kraig

	<ul style="list-style-type: none"> a. Susie/Kraig to work with Karen to send message through email to families D. More discussion on 2021-22 plan/objectives <ul style="list-style-type: none"> a. Board visibility within building and through charter focus b. Email communication to recruit members c. Gift Card drawing d. Questions: <ul style="list-style-type: none"> i. Other healthy breakfast options as a charter school? <ul style="list-style-type: none"> 1. Chartwells current provider 2. Karen to explore options ii. Trash vs. Food Matter <ul style="list-style-type: none"> 1. Not separated at this time 2. Interest in sustainability program? Partner with Riverview Gardens? Can government funded food programs participate in something like this? Manpower? 5th/6th Global Issues topics 	
6:45 pm 10 min	Technology Ad Hoc Committee Report <ul style="list-style-type: none"> A. Nothing at this time 	
6:55 pm 5 min	Old Business <ul style="list-style-type: none"> A. Ad Hoc Name Change Committee <ul style="list-style-type: none"> a. Postpone until next meeting 	Susie
7:00 pm 5 min	New Business <ul style="list-style-type: none"> A. Update language on website to match current charter, board members and operations <ul style="list-style-type: none"> a. Cortney willing to draft new curriculum changes, will send out ideas via email b. Mike Grether is webmaster in charge of updates B. Presentation of new charter to staff 	Cortney
7:05 pm	Adjournment <ul style="list-style-type: none"> A. Motion to Adjourn: Kraig Seconded by: Tami 	

Next Meeting Date: Sub Committee Meetings October 12, 2021
Items for consideration/next meeting: Does Susie still plan to send over a monthly communication to Lynsi Peterson for the Classroom Connection?