# **Stephen Foster Elementary Charter School**





Date: August 11, 2020 Time: 6:00 pm Location: Virtual Meeting

#### Mission

Stephen Foster Elementary Charter School creates partnerships among students, staff, parents and community members to serve a diverse population of learners comprised of neighborhood and open enrolled students in grades PK-6.

#### Vision

Stephen Foster Elementary Charter School develops independent learners who: honor diversity; show respect for themselves, others, and the environment; and seek to use their unique strengths to lead efforts to improve the world around them.

# https://meet.google.com/yze-zmjw-kcp

Time	Topic / Discussion Item		Facilitator
6:00 pm <b>2 min</b>	In Attendance 1. Susie Buche 2. Karen Noel 3. Katie Boegh 4. Shane Kohl 5. Kendra Johnson 6. Melissa Schmidt 7. Dennetra Williams 8. Tracy Groth	Not In Attendance 1. Tami Webb 2. Cortney Dvorachek 3. Scott Shipps 4. Kraig Knorr (tech troubles)	Katie
6:02 pm <b>13 min</b>	<ul> <li>8. Tracy Groth</li> <li>Call to Order, Approval of Minutes <ul> <li>A. Changes/Additions</li> <li>a. None noted</li> </ul> </li> <li>B. Motion to Approve: Shane Kohl Seconded by: Melissa Schimidt</li> <li>C. Member Welcome <ul> <li>a. Susie happy to be with group as President during this strange and ever changing time.</li> </ul> </li> <li>D. Meeting Dates and Times for 2020-2021 <ul> <li>a. Calendar Creation</li> <li>b. Nomination and Business Services feels moving ahead with current every other month sub committee meeting would work well-Shane will communicate timing</li> <li>c. Programs and Services to add a meeting the 3rd Tuesday until further notice 6pm-7pm only, not at same as other sub committees</li> </ul> </li> <li>E. Member Commitment Review (add, remove members) <ul> <li>a. Please forward any new contact information and updates to member commitment to Katie boeghkathryn@aasd.k12.wi.us (Email to follow with request to commit)</li> </ul> </li> </ul>		Susie

## Administrator Report

#### Karen

- A. Building Updates configuration for In-person plan
  - a. Enrollment and Staffing
    - i. District staff reached out to each parent about in person/virtual choice, district will be looking into final numbers to perhaps putting combinations of schools together to create a virtual classroom if one school doesn't have enough virtual options for a whole section
    - ii. Expect everything to be subject to change
    - iii. 4th grade 20:1 in person, on site
    - iv. 5/6th grade AA/BB schedule, virtual other 3 days
    - v. Team of grade level teachers and staff to meet with Karen to create more specific plans to share in the future
    - vi. Does board have any say about in person only vs. virtual education only option as a charter? What is our authority/responsibility?
    - vii. Again-except anything and everything to change at any moment

# 6:15 pm **20 min**

### b. Change in Procedures

- i. Plexiglass up in office
- ii. How do we safely return staff/students to building?
  - 1. Many plans made for transitions, areas of building with safety in mind
- B. Curricular Updates F&P Classroom implementation
  - a. Had a staff development in June for F&P training
  - b. CESA 6 August workshop attended by administration & some staff, pieces to be shared with all necessary staff as we move forward implementing F&P
  - c. Program will be used with either in person or virtual mode
  - d. Canvas (Learning Management System) training for all staff over the summer, ELA may have pre-made modules with F&P ELA instruction for educators
- C. Assessment Updates I-Ready
  - a. Training for teachers over the summer
  - b. Replaces MAP assessments, activities
- D. Title 1 Updates TBD
  - a. Budget to be updated

Karen

	<ul> <li>E. District Updates - communication regarding Safe and Resilient School Re-entry plan</li> <li>a. Group to work together to solidify Foster plan after AASD puts forth final plan district wide</li> <li>b. Questions regarding staggered drop off/pick up</li> <li>i. Each door assigned to a specific grade level, supervised by a staff member</li> <li>ii. Dismissal will be staggered timing and perhaps locations as well</li> <li>F. Other</li> </ul>	
6:35 pm <b>5 min</b>	Business Services (Budget) Committee Report  A. No Updates	Shane
6:40 pm <b>10 min</b>	Programs and Services (Curriculum) Committee Report  A. Schedule Proposal for 2020-2021 (Susie)  a. Updated calendar schedule for meeting times coming soon	Susie
6:50 pm <b>5 min</b>	Policy Review (Nomination) Committee Report  A. New Board Member Recruitment Request  a. Matrix will determine recruitment process as we forge ahead  b. Focus on how to create invitations to future members	Shane
6:55 pm <b>5 min</b>	Technology Ad Hoc Committee Report  A. Exploration of Full Board Meeting Access as Observer  a. Google Meet does not allow for a broadcast, per district IT dept, Zoom Pro is a possibility (\$150/yr or \$15/mo)	Katie
7:00 pm <b>0 min</b>	Old Business A. Nothing at this time	Susie
7:05 pm <b>5 min</b>	New Business  A. Gaga Pit installed in August, staff and donor helped to make it happen-thank you will be sent out on behalf of board	Susie
7:05 pm	Adjournment A. Motion to Adjourn:Kendra Johnson Seconded by: Dennetra Williams	Susie

Next Meeting Date: \*\*Update with times for each committee

September 8, 2020 Subcommittee Meetings

Items for consideration/next meeting:	